

**PUBLICATION REQUIREMENTS OF THE DOCTORAL SCHOOL OF PUBLIC
ADMINISTRATION SCIENCES, THE PUBLICATION SCORE TABLE REQUIRED FOR
OBTAINING A DEGREE**

1. Publication requirements for obtaining a doctoral degree

- a) 20 publication points, with the proviso that from among the publications:
 - aa) at least four publications must be an article published in a peer-reviewed journal, and
 - ab) at least one publication must be a peer-reviewed academic publication in a foreign language.
- b) The publication will only be awarded points if it has relevance to the DSPAS research area or the DSPAS field of science. In case of doubt, the head of the research area or the head of the doctoral school shall give an opinion on the question of relevance.
- c) The online (electronic) and printed forms of the publication shall be considered equivalent.
- d) A publication can only be counted for a single score (no double counting), the score more favourable for the author shall be taken into account.
- e) For the MTA categories, in case of different classification within Class IX, the more favourable classification shall be taken into account.
- f) For English language programmes and dissertations, the table applies to both Hungarian and foreign nationals with the following interpretation:
 - fa) "foreign language" and "Hungarian language" shall be understood to mean English,
 - fb) "national" shall be understood to mean the country of nationality,
 - fc) "foreign" shall be understood to mean a country other than the country of nationality.

2. Publication Score Table

Type of publication	Score	Participation rate (%)	Points
Book			
Peer-reviewed book, textbook, coursebook			
[Only one chapter can be counted in the same (text)book!]			
Foreign language book	18 points		
Foreign language book chapter	6 points		
Foreign language textbook	14 points		
Foreign language textbook chapter	5 points		
Coursebook in foreign language	6 points		
Hungarian language book	14 points		
Book chapter in Hungarian	4 points		
Textbook in Hungarian	12 points		
Textbook chapter in Hungarian	4 points		

¹⁵⁵ Enacted by Senate Resolution No. 92/2023 (VII. 12.)

Coursebook in Hungarian	3 points		
Journal article			
In a foreign-language peer-reviewed journal published abroad			
Article in foreign language in MTA Class IX category A journal	7 points		
Article in foreign language in MTA Class IX category B journal	6 points		
Article in foreign language in MTA Class IX category C-D journal	4 points		
Article in foreign language in other professional journal	3 points		
In a peer-reviewed journal published abroad			
Article in Hungarian in MTA Class IX category A journal	4 points		
Article in Hungarian in MTA Class IX category B journal	3 points		
Article in Hungarian in MTA Class IX category C-D journal	2 points		
Article in Hungarian in other professional journal	2 points		
In a peer-reviewed national journal			
Article in foreign language in MTA Class IX category A journal	5 points		
Article in foreign language in MTA Class IX category B journal	4 points		
Article in foreign language in MTA Class IX category C-D journal	3 points		
Article in foreign language in other professional journal	3 points		
Article in Hungarian in MTA Class IX category A journal	4 points		
Article in Hungarian in MTA Class IX category B journal	3 points		
Article in Hungarian in MTA Class IX category C-D journal	2 points		
Article in Hungarian in other professional journal	2 points		
Publications published in Q rated journals			
Q1-Q2 category	8 points		
Q3-Q4 category	6 points		
Conference publication			
Published in peer-reviewed professional conference publication			
conference publication in foreign language	3 points		
conference publication in Hungarian	2 points		

Supplement to the publication score table¹⁵⁶

The scope of academic publications accepted

I. When applying for a doctoral degree, we take into consideration the publication of **printed and/or electronic publications** (journal articles¹⁵⁷, university / college textbooks, university, college coursebooks, technical books, academic monographs, book excerpts, translations from ancient classical languages, conference abstracts and extracts, etc.) which:

- present the results of the author's own research work (in the case of a book, he/she also cites them in detail);
- include precise references to the literature;
- have an ISBN or ISSN number;
- are peer-reviewed;¹⁵⁸

¹⁵⁶ The concepts in the score table are interpreted on the basis of the following documents:

- decision No. 2016/6/V/1 of the HAC (Guide to submitting an application for establishment of a doctoral school and updating the data of an existing doctoral school);
- the journal classification of Department IX of the Hungarian Academy of Sciences;
- a guide on the classification of document types in the Library of Hungarian Scientific Works (MTMT), prepared by the Bibliographic Committee of the MTMT;

Amended by Senate Resolution No. 24/2023 (I.25.)

¹⁵⁷ Journals: a publication published periodically, typically at least four times a year, but in any case at least twice a year, with articles written for the journal in question, and numbered by volume.

¹⁵⁸ Peer-reviewed, refereed publication: the work has been reviewed by independent reviewer(s) before publication. Acceptance of a conference presentation based on an abstract and publication in a conference publication does NOT constitute peer-review.

- e) are published as part of a professional publication or as a publication, and this publication
 - ea) is by an internationally or at least nationally listed publisher¹⁵⁹;
 - eb) is preferably in a foreign language commonly used in professional circles;
 - ec) can be found and is accessible in major public libraries;
 - ed) can be ordered or purchased.
- f) are short (one-page) abstracts in a conference material or on a poster.

II. In the case of **multiple authors**, the declaration from the co-author(s) is required as well. The scores of the co-authored publications are calculated in the proportions set out in the declaration. In the absence of a declaration, the points will be calculated in equal proportions.

III. In calculating the points, publications must meet the following **length requirements**:

- G. The minimum length of the **book** is more than 3 author's sheets. The length of an author's sheet is gross 40,000 characters.
- H. The length of the **book chapter** exceeds 7 journal pages (27 thousand characters including spaces).

We take into account as publication the completed technical creation, the accepted national and foreign patent; and as reference the documented realisation of the patent, its industrial mass production.

IV. The following are **not taken into account** when applying for the degree award:

- writing published in a daily newspaper or a non-professional weekly (even if the topic is of a professional nature);
- a self-published work (if it is neither linguistically nor professionally peer-reviewed);
- handout, compendium, compilation, editing, text management, etc.;
- (book) translation, except translation of the ancient classic authors with proofreading;
- review (book review) or critique (except for a lengthy analysis);
- research report drawn up in the framework of a competition or on request;
- thesis, diploma thesis, dissertation (dr.univ., CSc);
- other manuscript-like dissertation, writing;
- popular science writing (e.g. in *Life and Science*);

non-research interviews (neither as a reporter nor as an interviewee).

¹⁵⁹ National publication, distributed internationally: a publication that has been published in an official periodical (subscription-based), large-circulation publication with international distribution.